APPLICATION FOR TRADE TEST “C” (INDUSTRIAL TRAINEES)

You must make your application for trade test on this form. Please read these notes carefully before you complete the form.

Trade Test “C”
To apply for Trade Test “C” you must have a minimum of three (3) years practical experience in the trade to be tested and/or acceptable training in the trade, and have also satisfactorily completed any skills improvement course at this level, or another approved two (2) years course conducted in industry or in a training institution approved by the Director.

A full Trade Test “C” consists of two parts - theory and practical tests. The pass mark for each part is 50%. If you pass both parts you will receive a grade “C” (T + P) certificate. If you pass the practical test and fail the theory test YOU will either receive a practical competency certificate – grade “C” (P), or be invited later to attend skills upgrading courses in each of the subjects you failed. At the end of the skills upgrading you will be re-tested in the subjects you failed.

If you want to be tested on your practical skills only, you should apply for a trade test “C” (P) test.

Send your completed application form to the Director (address on top of form); attach certified copies of OMANG, ACCADEMIC and VOCATIONAL/TRADE CERTIFICATES, and REFERENCES and/or letter from employer etc.

(Please complete in block letters or use a typewriter)

1. Surname: …………………………………  First Name: ……………………………………  Middle Name: …………………

2. Date of Birth: Day: ………… …………   Month: …………………………  Year: …………………

3. Sex (tick one box): Male [ ]  Female: [ ]

4. Nationality: ………………………………………… (attach certified copy of OMANG/PASSPORT)

5. Academic qualifications: ……………………………………………………………………………………………………………………………

6. Trade qualifications: ……………………………………………………………………………………………………………………………

7. Postal Address: ……………………………………………….…  Email: ……… ………………………………………….…… …..… ..

…………………………………………………  …………………………………………………… Telephone: ……………….………… Cell: …………………

8. Vocation/occupation to be tested: …………………………………………………………………………………………………………………

Vocations/Trades: You can apply for testing in any one of these vocations/trades:
Auto Mechanics (AM); Auto Electric (AE); Architectural Draughting (AD); Bricklaying &f Plastering (BP); Borehole Mechanic (BM); Carpenter & Joinery (CJ); Cabinet Making (CM); Chef (CF); Dressmaking (DM); Electrical (EL); Heavy Plant Mechanic (HPM); Instrumentation Mechanic (IM); Maintenance Fitting (MF); Machine Fitting (FM); Panel Beating & Spray Painting (PBSP); Painting & Decorating (PD); Pipe Fitting (PF); Plumbing (PL); Power Plant Operator (PPO); Refrigeration & Air Conditioning Mechanic (RAM); Waiter (WT); Welding & Fabricating (WF).
9. Grade required: .................................................................
   “C” (P) or “C” (T+P)

10. Have you been tested before? (Tick one box) Yes: No:
    (If “yes,” complete section 11 and 12)

11. Tested for grade: ...................................................... Date of test: ......................................................

12. Did you pass (Tick one box) Yes: No: Certificate Number: ......................................................
    (Please attach certified copy of certificate or summary report)

13. Signature or thumb of applicant: ........................................ Date: ......................................................

14. If you are either employed or self – employed please complete this section

   Present employer/company: .........................................................................................................................

   Postal address: ...........................................................................................................................................

   Physical address .............................................................................................................................................

   Contact person: ........................................................ Position: .................................................................

   Contact’s signature: ....................................................... Date: .................................................................

   Tel no: .................................................................

Send your completed application to:
The Director of Apprenticeship and Industrial Training (ADDRESS ON FRONT SIDE OF FORM)

(Remember to attach certified copies of each of your reference, certificates in the trade to be tested and Omang)

Approved/Not approved

FOR OFFICIAL USE ONLY

Computer registration number: ................................................................. For

Date of registration: ..............................................................................

Director of Apprenticeship and Industrial Training

TEL: 3956318/3609100 FAX: 3956314/3904610 E-mail: mtte@gov.bw