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## Department of Environmental Affairs

*All Correspondence to be addressed to the Director*

### SCHEDULE 2

REF: DEA/BOD/ ..... RECEIPT No ..... DATE .....

Form A  
 (regulation 4(1) )

#### PROJECT BRIEF

Instructions for completing the project brief:

The project brief is to be completed in full and submitted after payment of the application fee in accordance with Section 6 (2) of the Environmental Assessment Act, 2011. Please note that the proof of payment is required at the time of submission of the application.

Please note that all sections of the form must be completed and additional information about the project should be attached to the form where the space provided is not sufficient (**alterations of the form shall not be permitted**).

Any person who provides false information in the project brief fraudulently is liable to a penalty under section 12 (4) of the Act.

To ensure that the implementation of planned activity is not delayed, the project brief should be submitted at the time when a project concept is being considered or at the pre-feasibility stage of the project cycle.

Please note that where it is determined by the competent authority that an environmental assessment study is required, the details and certificate of practice of the practitioners whom the developer intends to deploy, shall be submitted to the competent authority by the developer prior to undertaking the environmental impact assessment in accordance with the Environmental Assessment Regulations, 2012.

SECTION A:

Applicant detail

Name of project :	
Estimated project cost:	
Project proponent:	
Contact person:	
Postal address:	
Physical address:	
Telephone no:	
Fax no:	
E-mail address:	
Project location: ( <i>Location map should be attached</i> )	

SECTION B:

1) **Project details:**

a) Provide a brief description of the project.

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b) What is the physical scale or the size of the development?

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c) What is the anticipated lifespan of the project within the foreseeable or predicted future?

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2) **Project processes:** *(Attach project flow diagram and photos where applicable.)*

a) What are the materials that the activity shall use, including both construction materials and inputs?

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b) What are the possible products and by-products including waste generation of the activity?

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3) **Planning issues:**

a) Has land been allocated for the proposed project? .....  
*(Attach supporting documents where applicable)*

b) What is the current land use of the area or site for the proposed project? .....

c) Will the proposed development require a change in land use? .....  
*(If yes, attach letter of approval for change of land use)*

d) Are the following services available in the area where the development is to be located?  
 Roads (specify)

.....

Water (specify)

.....

Power (specify)

.....

Telecommunications (specify)

.....

Sewerage system (specify)

.....

Waste management system (specify)

.....

Other (specify)

.....

e) Will the development result in displacement of people or property?

.....

If yes, how many people or number of households will be affected?

.....

f) What is the (approximate) distance of the proposed site from the following land uses?

i. Residential .....

ii. Industrial .....

iii. Commercial .....

iv. Agricultural (arable/pastoral) .....

v. Civic & community (e.g. church, school, park, etc).....

g) Is the project located within or near any of the following areas? Specify the distance.

AREA	YES	NO	APPROXIMATE DISTANCE
National park /game reserve/			
Wildlife management area			
Wetland (river, stream, dam, pans or any other areas with open surface water (whether seasonal)			
Flood plains			
Important breeding areas for fauna			
Areas containing rare or endangered flora and fauna			
Important archaeological, historical, religious or cultural sites			
Areas protected under legislation			
Hilly areas			

SECTION C:

1) Outline the possible impacts of the project on the environment (biophysical and socio-economic) in terms of:

a) Negative impacts

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b) Positive impacts

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c) What measures will be undertaken to address the negative impacts?

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d) Provide any additional information that may assist in the evaluation of the application.

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SECTION D:

I.....certify that the information provided is to the best of my knowledge true and correct.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_