

**FORM 14**

**IN THE INDUSTRIAL COURT OF THE REPUBLIC OF BOTSWANA  
HELD AT GABORONE**

**Case No.** \_\_\_\_\_

**IN THE DISPUTE BETWEEN**

**APPLICANT:** \_\_\_\_\_

And

**RESPONDENT:** \_\_\_\_\_

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**SUBSTITUTED SERVICE**  
(in terms of Rule 40(4))

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**TO:**           **The Registrar**  
                  **Industrial Court**  
                  **Private Bag BR 267**  
                  **Gaborone**

**AND TO:**    (Insert the full names of the respondent)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

KINDLY take notice that by Order of the Industrial Court dated (*insert date*).... you have been called upon to give notice within fourteen (14) days after publication of this Form, to the Registrar of the Court and to the applicant/applicant's representative of your intention to oppose, if any, in the above referenced dispute where the applicant claims against you the following:

- a. \_\_\_\_\_ (*Here insert the relief as claimed in the statement of case or notice of motion, as the case may be*)

Take notice further that if you fail to give notice, judgment may be granted against you without further reference to you.

**DATED AT** (*place*) \_\_\_\_\_ **ON THIS** (*insert full date*) \_\_\_\_\_

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**The Appellant/Appellant's representative  
And their full address**

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